



TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

Regular Meeting Minutes Tuesday, August 16, 2022

Call To Order:

1. The Board of Trustees Chairperson, Kevin Cole, called the Regular meeting of the Twentynine Palms Public Cemetery District to order at 5:35 PM on Tuesday, August 16, 2022. Board Members present at roll call were Vice-Chairperson JoAnn Larsen, Trustees Rebecca Rinkes, and Francisco Romo. Meredith Plummer was absent.
2. All present stood and recited the pledge of allegiance.

Public Comments:

1. None

Consent Calendar:

- a. Minutes from July 19, 2022, Regular Meeting were emailed to the Board Members for review on August 9, 2022, for review. Motion to approve the minutes as presented by Rebecca Rinkes and seconded by JoAnn Larsen. No discussion was requested, and the minutes were accepted and approved unanimously by all present, none opposed.

General Manager Reports:

1. Financial Overview to include month ending July 2022 US Bank Statements, Period 1 San Bernardino County SAP reports, and QuickBooks Pro summary.
2. The Treasurer's Deposit of \$ 4600.55 for July 2022 was mailed on August 4, 2022, to San Bernardino County.
3. Cemetery Operations overview:
 - a. New Flag Disposal Receptacle was installed, and information posted on Cemetery's social media and sent to the Radio station and newspaper.
 - b. Flyers for Pre-Need workshops were posted on cemetery social media, City of 29 Palms website and distributed throughout the town.
 - c. The "Core" Program was too costly to participate in to purchase a Mini Excavator. Alternative vendors will be approached for quotes.
 - d. Audit scheduled to begin on August 17, 2022

Action and Information Items:

1. Unfinished Business:
 - a. District's adoption of Policies as presented:
Motion: JoAnn Larsen
Second: Frank Romo
Kevin Cole: (aye) JoAnn Larsen: (aye) Rebecca Rinkes: (aye)
Meredith Plummer: (absent) Frank Romo: (aye)
2. New Business:
 - a. Task Force Reports or Comments: Capital Improvement Task Force will be meeting on Friday, August 19, 2022, at 7:00 AM

Items for Future Agenda:

1. Task Force Reports or Comments

Cemetery Board and Employee Comments:

1. Inquires as to the progress of the survey scheduling and progress of new site surround foundations. Positive comments on the front of the building, the flag receptacle, and overall sense of pride when entering the grounds.

Announcements:

1. The August 16, 2022, Board of Trustee's Regular meeting Agenda sent via email to Z107.7 Radio Station and to the Desert Trail Newspaper on Tuesday, August 9, 2022.
2. "Pre-Need" Workshops, in conjunction with Wiefels Mortuary, are scheduled for Thursday, September 15th at 6:00 PM and Thursday, September 29th at 10:00 AM at the Twentynine Palms Cemetery Community Room. Veteran's benefits will be included in presentation. Seating is limited so please call the Cemetery at 760-399-7578 to reserve your space.
3. The Twentynine Palms Historical Society will be hosting a ticketed, "progressive" event, "Night at the Museum" on Saturday, October 1, 2022. The event will start at the Cemetery Lage Garden and include performances by local Actors depicting historical figures in Twentynine Palms that are in the cemetery's care. The cemetery will provide appetizers after the production and the participants will then depart for the Historical Society for the remainder of the event. Please contact the Historical Society at 760-367-2366 for ticket prices.
4. The Twentynine Palms Public Cemetery will be hosting its 2nd Annual "Day of the Dead" Event on October 30, 2022, from 4:00-9:00 PM. If you are interested in displaying an altar, please contact the Cemetery office at 760-367-9316 or the Cemetery cell phone at 760-399-7578 to reserve your space.
5. The Cemetery will be hosting a "Day of the Dead" workshop at the Twentynine Palms Cemetery Community Room on Friday, September 23, from 4:00-6:00 PM which will include the historical information concerning the holiday as well as hands on tutorials for making tissue flowers and painted skulls to adorn the altars. There is no charge for the workshop and seating is limited. Please call the Cemetery office at 760-367-9316 or the Cemetery cell phone at 760-399-7578 to reserve your space.

Closed Session:

1. None

Adjournment:

- a. Motion to Adjourn at 6:14 PM: JoAnn Larsen
 1. Second: Rebecca Rinkes
 2. All In Favor: Unanimous
- b. The next meeting of the Board of Trustees will take place on September 20, 2022, in the Community Room of the Cemetery at 5:30 PM.

Minutes submitted by:



Emily Helm, General Manager, Twentynine Palms Public Cemetery District

Accepted after Board Approval by:



Kevin Cole, Chairperson
Twentynine Palms Cemetery District Board of Trustees