



TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

5350 Encelia Avenue
Twentynine Palms, California 92277-1334
Phone (760) 367-9316 Cell (760) 399-7578

BOARD OF TRUSTEES REGULAR MEETING AGENDA

Tuesday, October 18, 2022

4:30 PM

1. Call to Order:

- a. Roll Call by Board Secretary:
 1. Kevin Cole
 2. JoAnn Larsen
 3. Rebecca Rinkes
 4. Meredith Plummer
 5. Frank Romo
- b. Pledge of Allegiance
- c. Consider additions of emergency or urgency items to the agenda to be placed on the Consent or Discussion Calendar at the Board's discretion pursuant to Government Code section 54954.2(b) or (b)(2)
- d. Notice of minor revisions to agenda items, items removed or continued

2. Public Comments:

Meetings of the Twentynine Palms Public Cemetery District Board of Trustees are open to the public. Masks are not required if the attendee has been fully vaccinated. If no vaccination has been received, masks MUST be worn if in physical attendance to protect the Board of Trustees and essential cemetery staff.

<https://covid19.ca.gov>

Members of the public are encouraged to participate in Board meetings in person or by alternative means by submitting any comments to the Board of Trustees on matters either on, or not part of, the Board of Trustees meeting agenda by email to admin@29palmscemetery.org.

This is the time for the public to address the Board on issues within their jurisdiction that are NOT on this agenda. All comments are to be directed to the Board and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. There is a time limitation of five minutes per person. The Board of Trustees is prohibited by State law from acting or discussing items not included on the printed agenda. Public comments on specific agenda items will be deferred until consideration of the item on the agenda.

3. Consent Calendar:

- a. Meeting minutes for the Board of Trustees Regular meeting on September 20, 2022, were emailed to the Board of Trustees on October 17, 2022, for review.
Motion to accept the minutes from September 20, 2022, as presented:
Second:
All In Favor:

4. General Manager Reports:

- a. Financial Overview for September 2022
- b. Cemetery Operations Review

5. Action and Information Items:

- a. Unfinished Business:
None
- b. New Business:
 - 1. Audit Discussion and Vote: FY 2021.2022 Audit was sent to the Board of Trustees on October 4, 2022, for review. District’s adoption of the FY 2021.2022 Audit as presented:
Discussion:
Motion to accept as presented:
Second:
Kevin Cole: () JoAnn Larsen: () Rebecca Rinkes: ()
Meredith Plummer: () Frank Romo: ()
 - 2. Task Force Reports or Comments

6. Items for Future Agenda:

- a. Task Force Reports or Comments

7. Cemetery Board and Employee(s) Comments (Limit comments to items not appearing on this agenda)

8. Announcements:

- a. The October 18, 2022, Board of Trustee’s Regular meeting Agenda was sent on Friday, October 14, 2022, via email to Z107.7 Radio Station.
- b. The Twentynine Palms Public Cemetery will be hosting a “Day of the Dead” Event on October 30, 2022, from 4:00-9:00 PM which will include activities and facepainting. This event is free and open to the public. If you are interested in displaying an altar, please contact the Cemetery office at 760-367-9316 or the Cemetery cell phone at 760-399-7578 to reserve your space.

9. Closed Session: None

10. Post Closed Session Announcements: None

11. Adjournment and Subsequent Meeting:

- a. Motion to Adjourn: Time: _____
 - 1. Second:
 - 2. All In Favor:
- b. The next meeting of the Board of Trustees will take place on October 18, 2022, in the Community Room of the Cemetery at 4:30 PM.

IMPORTANT NOTICES

Declaration of Posting: I, Emily Barry Helm, General Manager of the Twentynine Palms Public Cemetery District, do hereby declare that a copy of the foregoing agenda posted on the cemetery website: www.29palmscemetery.org and on the District’s Office public notice board located outside of the building at 5350 Encelia Avenue, Twentynine Palms, CA 92277 for public review.