



## TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

### Regular Meeting Minutes Tuesday, October 18, 2022

#### Call To Order:

1. The Board of Trustees Chairperson, Kevin Cole, called the Regular meeting of the Twentynine Palms Public Cemetery District to order at 4:31 PM on Tuesday, October 18, 2022. Board Members present at roll call were Vice-Chairperson JoAnn Larsen, Trustees Rebecca Rinkes, and Francisco Romo. Meredith Plummer attended the meeting via telecommuting.
2. All present stood and recited the pledge of allegiance.

#### Public Comments:

1. Mary Kay Sherry: The Historical Society's "Night of the Museum" event was a great event and Mrs. Sherry video taped the event for the Historical Society. While attending an event at the Historical Society, Mrs. Sherry was approached by Mrs. Lillian Burns who inquired about the rose bushes within the Lage Garden and why they were not being replaced. Mrs. Sherry directed Mrs. Burns to the General Manager.

#### Consent Calendar:

- a. Minutes from September 20, 2022, Regular Meeting were emailed to the Board Members for review on October 17, 2022, for review. No discussion was requested, and a motion was put forth to approve the minutes as presented by Frank Romo and seconded by Rebecca Rinkes. The minutes were accepted and approved unanimously by all present.

#### General Manager Reports:

1. Financial Overview to include month ending September 2022 US Bank Statements, Period 3 San Bernardino County SAP reports, and QuickBooks Pro summary.
2. The Treasurer's Deposit of \$5611.12 for September 2022 was mailed on October 1, 2022, to San Bernardino County.
3. Cemetery Operations overview:
  - a. Interment information for the month of September
  - b. Fomotor Engineering proposal was presented and questions from Board members will be forwarded for clarification concerning the survey of the Cemetery grounds.

#### Action and Information Items:

1. Unfinished Business:  
None
2. New Business:
  - a. Audit Discussion and Vote: FY 2021.2022 Audit was sent to the Board of Trustees on October 4, 2022, for review. District's adoption of the FY 2021.2022 Audit as presented:  
Discussion: The term "Inter-Fund Note was clarified as the San Bernardino County Endowment Fund.  
Motion to accept as presented: Rebecca Rinkes  
Second: JoAnn Larsen  
Kevin Cole: (Aye) JoAnn Larsen: (Aye) Rebecca Rinkes: (Aye)  
Meredith Plummer: (Aye) Frank Romo: (Aye)

#### Items for Future Agenda:

1. Task Force Reports or Comments
2. Engineer Survey Proposal

**Cemetery Board and Employee Comments:**

1. JoAnn Larsen commented on the Cemetery and Wiefels Pre Need workshop, hearing positive feedback from the community.
2. Kevin Cole commented on the Night at the Museum event put on by the Twentynine Palms Historical Society, a great event.
3. Rebecca Rinkes commented on the Day of the Dead workshop held by the cemetery, a great event.

**Announcements:**

1. The October 18, 2022, Board of Trustee's Regular meeting Agenda was sent on Friday, October 14, 2022, via email to Z107.7 Radio Station.
2. The Twentynine Palms Public Cemetery will be hosting a "Day of the Dead" Event on October 30, 2022, from 4:00-9:00 PM which will include activities and facepainting. This event is free and open to the public. If you are interested in displaying an altar, please contact the Cemetery office at 760-367-9316 or the Cemetery cell phone at 760-399-7578 to reserve your space.

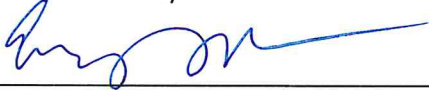
**Closed Session:**

1. None

**Adjournment:**

- a. Motion to Adjourn at 5:16 PM: Rebecca Rinkes
  1. Second: Frank Romo
  2. All In Favor: Unanimous
- b. The next meeting of the Board of Trustees will take place on November 15, 2022, in the Community Room of the Cemetery at 4:30 PM.

Minutes submitted by:



Emily Helm, General Manager, Twentynine Palms Public Cemetery District

Accepted after Board Approval by:



Kevin Cole, Chairperson  
Twentynine Palms Cemetery District Board of Trustees