



## TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

5350 Encelia Avenue  
Twentynine Palms, California 92277-1334  
Phone (760) 367-9316 Cell (760) 399-7578

### BOARD OF TRUSTEES REGULAR MEETING AGENDA

Tuesday, November 15, 2022

4:30 PM

#### 1. Call to Order:

- a. Roll Call by Board Secretary:
  1. Kevin Cole
  2. JoAnn Larsen
  3. Rebecca Rinkes
  4. Meredith Plummer
  5. Frank Romo
- b. Pledge of Allegiance
- c. Consider additions of emergency or urgency items to the agenda to be placed on the Consent or Discussion Calendar at the Board's discretion pursuant to Government Code section 54954.2(b) or (b)(2)
- d. Notice of minor revisions to agenda items, items removed or continued

#### 2. Public Comments:

**Meetings of the Twentynine Palms Public Cemetery District Board of Trustees are open to the public. Masks are not required if the attendee has been fully vaccinated. If no vaccination has been received, masks MUST be worn if in physical attendance to protect the Board of Trustees and essential cemetery staff.**

<https://covid19.ca.gov>

**Members of the public are encouraged to participate in Board meetings in person or by alternative means by submitting any comments to the Board of Trustees on matters either on, or not part of, the Board of Trustees meeting agenda by email to [admin@29palmscemetery.org](mailto:admin@29palmscemetery.org).**

This is the time for the public to address the Board on issues within their jurisdiction that are NOT on this agenda. All comments are to be directed to the Board and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. There is a time limitation of five minutes per person. The Board of Trustees is prohibited by State law from acting or discussing items not included on the printed agenda. Public comments on specific agenda items will be deferred until consideration of the item on the agenda.

#### 3. Consent Calendar:

- a. Meeting minutes for the Board of Trustees Regular meeting on November 15, 2022, were emailed to the Board of Trustees on November 10, 2022, for review.  
Motion to accept the minutes from October 18, 2022, as presented:  
Second:  
All In Favor:

#### 4. General Manager Reports:

- a. Financial Overview for October 2022
- b. Cemetery Operations Review

**5. Action and Information Items:**

- a. Unfinished Business:  
None
- b. New Business:
  - 1. Fomotor Engineering survey proposal  
Discussion:  
Motion to Accept Proposal:  
Second:  
All In Favor:
  
  - 2. December Board of Trustees Meeting Discussion:  
Motion to not have a Board of Trustees meeting in December 2022.  
Discussion/Stipulations:  
Motion to Accept with Stipulations:  
Second:  
All In Favor:
  
  - 3. Task Force Reports or Comments

**6. Items for Future Agenda:**

- a. Task Force Reports or Comments

**7. Cemetery Board and Employee(s) Comments (Limit comments to items not appearing on this agenda)**

**8. Announcements:**

- a. The November 15, 2022, Board of Trustee’s Regular meeting Agenda was sent on Thursday, November 10, 2022, via email to Z107.7 Radio Station.

**9. Closed Session: None**

**10. Post Closed Session Announcements: None**

**11. Adjournment and Subsequent Meeting:**

- a. Motion to Adjourn: Time: \_\_\_\_\_
  - 1. Second:
  - 2. All In Favor:
- b. The next meeting of the Board of Trustees will take place on TBD, in the Community Room of the Cemetery at 4:30 PM.

IMPORTANT NOTICES

Declaration of Posting: I, Emily Barry Helm, General Manager of the Twentynine Palms Public Cemetery District, do hereby declare that a copy of the foregoing agenda posted on the cemetery website: [www.29palmscemetery.org](http://www.29palmscemetery.org) and on the District’s Office public notice board located outside of the building at 5350 Encelia Avenue, Twentynine Palms, CA 92277 for public review.