



TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

5350 Encelia Avenue
Twentynine Palms, California 92277-1334
Phone (760) 367-9316 Cell (760) 399-7578

BOARD OF TRUSTEES REGULAR MEETING AGENDA

Tuesday, January 17, 2023

4:30 PM

1. Call to Order:

- a. Roll Call by Board Secretary:
 1. Kevin Cole
 2. JoAnn Larsen
 3. Rebecca Rinkes
 4. Meredith Plummer
 5. Frank Romo
- b. Pledge of Allegiance
- c. Consider additions of emergency or urgency items to the agenda to be placed on the Consent or Discussion Calendar at the Board's discretion pursuant to Government Code section 54954.2(b) or (b)(2)
- d. Notice of minor revisions to agenda items, items removed or continued

2. Public Comments:

Meetings of the Twentynine Palms Public Cemetery District Board of Trustees are open to the public. Masks are not required if the attendee has been fully vaccinated. If no vaccination has been received, masks MUST be worn if in physical attendance to protect the Board of Trustees and essential cemetery staff.

<https://covid19.ca.gov>

Members of the public are encouraged to participate in Board meetings in person or by alternative means by submitting any comments to the Board of Trustees on matters either on, or not part of, the Board of Trustees meeting agenda by email to admin@29palmscemetery.org.

This is the time for the public to address the Board on issues within their jurisdiction that are NOT on this agenda. All comments are to be directed to the Board and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. There is a time limitation of five minutes per person. The Board of Trustees is prohibited by State law from acting or discussing items not included on the printed agenda. Public comments on specific agenda items will be deferred until consideration of the item on the agenda.

3. Consent Calendar:

- a. Meeting minutes for the Board of Trustees Regular meeting on November 15, 2022, were emailed to the Board of Trustees on January 11, 2023, for review.
Motion to accept the minutes from November 15, 2022, as presented:
Second:
All In Favor:

4. General Manager Reports:

- a. In lieu of the December Regular meeting the Financial Overview, SAP Report for Period 5, Interment information and current Tax Apportionment information for November 2022, were sent to the Board via email on December 20, 2022, for their review.
- b. Cemetery Operations Review

5. Action and Information Items:

- a. Unfinished Business:
 - 1. The Fomotor Engineering Survey has been completed and will be sent once the invoice has been satisfied.
- b. New Business:
 - 1. Task Force Reports or Comments

6. Items for Future Agenda:

- a. Task Force Reports or Comments

7. Cemetery Board and Employee(s) Comments (Limit comments to items not appearing on this agenda)

7. Announcements:

- a. The January 17, 2023, Board of Trustee’s Regular meeting Agenda was sent on Wednesday, January 11, 2023, via email to Z107.7 Radio Station.

9. Closed Session: None

10. Post Closed Session Announcements: None

11. Adjournment and Subsequent Meeting:

- a. Motion to Adjourn: _____ Time: _____
 - 1. Second:
 - 2. All In Favor:
- b. The next meeting of the Board of Trustees will take place on February 21, 2023, in the Community Room of the Cemetery at 4:30 PM.

IMPORTANT NOTICES

Declaration of Posting: I, Emily Barry Helm, General Manager of the Twentynine Palms Public Cemetery District, do hereby declare that a copy of the foregoing agenda posted on the cemetery website: www.29palmscemetery.org and on the District’s Office public notice board located outside of the building at 5350 Encelia Avenue, Twentynine Palms, CA 92277 for public review.