



## TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

### Regular Meeting Minutes Tuesday, February 21, 2023

#### Call To Order:

1. The Board of Trustees Chairperson, Kevin Cole, called the Regular meeting of the Twentynine Palms Public Cemetery District to order at 4:21 PM on Tuesday, February 17, 2023. Board Members present at roll call were Vice-Chairperson JoAnn Larsen, Trustees Rebecca Rinkes, Meredith Plummer, and Francisco Romo.
2. All present stood and recited the pledge of allegiance.

#### Public Comments:

1. None

#### Consent Calendar:

- a. Minutes from January 17, 2022, Regular Meeting were emailed to the Board Members for review on February 17, 2023, for review. No discussion was requested, and a motion was put forth by Meredith Plummer and seconded by Rebecca Rinkes to approve the minutes as presented. The minutes were accepted and approved unanimously by all present.

#### General Manager Reports:

- a. January 2023 Financial Overview: All US Bank Statements, San Bernardino County Fund Statements (Pd 7 SAP Reports), and to date Tax Apportionments were presented. No questions were requested by the Board of Trustees.
- b. Cemetery Operations Review:
  1. Estimates on exterior plumbing issues are still being requested with slow or no response from companies willing to submit a bid.
  2. Interments for the month of January have been slow but so far the month of February has been considerably busier with family appointments and interments.
  3. New podiums have been purchased for the community room and the outside podium for services.

#### Action and Information Items:

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1. Unfinished Business:
    - a. None
  2. New Business: None
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#### Items for Future Agenda:

1. Task Force Reports or Comments
2. Cemetery Grounds Plan
3. Plan for future Employees

**Cemetery Board and Employee Comments:**

1. Meredith Plummer commented on the volume of service that have taken place, so far, in the month of February.
2. Kevin Cole commented that perhaps the cemetery's improved community status and over all appearance may be of many reasons the interments seem to be increasing.
3. JoAnn Larsen commented on her personal, positive experience she and her family had in connection with her Father's service in the month of February.

**Announcements:**

1. The February 21, 2023, Board of Trustee's Regular meeting Agenda was sent on Friday, February 17, 2023, via email to Z107.7 Radio Station and The Desert Trail Newspaper

**Closed Session:**

1. None

**Adjournment:**

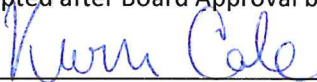
- a. Motion to Adjourn at 5:00 PM: JoAnn Larsen
  1. Second: Rebecca Rinkes
  2. All In Favor: Unanimous
- b. The next meeting of the Board of Trustees will take place on March 21, 2023, in the Community Room of the Cemetery at 4:30 PM.

Minutes submitted by:



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Emily Helm, General Manager, Twentynine Palms Public Cemetery District

Accepted after Board Approval by:



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Kevin Cole, Chairperson  
Twentynine Palms Cemetery District Board of Trustees