



TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

Regular Meeting Minutes

Tuesday, March 21, 2023

Call To Order:

1. The Board of Trustees Chairperson, Kevin Cole, called the Regular meeting of the Twentynine Palms Public Cemetery District to order at 4:33 PM on Tuesday, March 21, 2023. Board Members present at roll call were Vice-Chairperson JoAnn Larsen, Trustees Rebecca Rinkes, Meredith Plummer, and Francisco Romo.
2. All present stood and recited the pledge of allegiance.

Public Comments:

1. None

Consent Calendar:

- a. Minutes from February 21, 2022, Regular Meeting were emailed to the Board Members for review on Friday, March 17, 2023, for review. No discussion was requested, and a motion was put forth by Meredith Plummer and seconded by JoAnn Larsen to approve the minutes as presented. The minutes were accepted and approved unanimously by all present.

General Manager Reports:

- a. February 2023 Financial Overview: All US Bank Statements, San Bernardino County Fund Statements (Pd 8 SAP Reports), and to date Tax Apportionments were presented. No questions were requested by the Board of Trustees.
- b. Cemetery Operations Review: Cemetery Staff Operations: Interment Report for February 2023, Backhoe/Case Tractor to be serviced and new tires. 401K/457B participation with San Bernardino County being reviewed in lieu of CAL Pers participation. No progress pertaining to plumbing replacement.

Action and Information Items:

1. Unfinished Business:
 - a. None
2. New Business:
 - a. FY 2023.2024 Budget Planning: Reviewed Budget to Actuals for current FY 2022.2023. The board was asked to review and send any revisions to the GM prior to the April Board meeting.

Items for Future Agenda:

1. Task Force Reports or Comments
2. Cemetery 5 Year Plan to address priorities such as additional Columbarium, Irrigation replacement, future employees, etc.
3. Policy Review

Cemetery Board and Employee Comments:

1. Frank Romo asked that the Public be reminded that we have a proper flag disposal receptacle on the cemetery's grounds, due to the recent high winds, that can be utilized by anyone who has had a flag become unserviceable during those winds.

Announcements:

1. The March 21, 2023, Board of Trustee's Regular meeting Agenda was sent on Friday, March 17, 2023, via email to Z107.7 Radio Station and The Desert Trail Newspaper

Closed Session:

1. None

Adjournment:

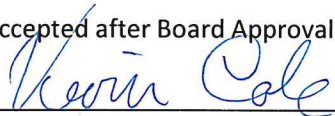
- a. Motion to Adjourn at 5:51 PM: JoAnn Larsen
 1. Second: Meredith Plummer
 2. All In Favor: Unanimous
- b. The next meeting of the Board of Trustees will take place on April 18, 2023, in the Community Room of the Cemetery at 4:30 PM.

Minutes submitted by:



Emily Helm, General Manager, Twentynine Palms Public Cemetery District

Accepted after Board Approval by:



Kevin Cole, Chairperson
Twentynine Palms Cemetery District Board of Trustees