



TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

Regular Meeting Minutes

Tuesday, April 15, 2025

Call To Order:

1. The Board of Trustees called the Regular meeting of the Twentynine Palms Public Cemetery District to order at 4:36 PM on Tuesday, April 15, 2025. The Board Members present at the roll call were Chairperson Kevin Cole, Vice-Chairperson JoAnn Larsen, Trustees Francisco Romo, and Meredith Plummer.
2. All present stood and recited the pledge of allegiance.
3. Notice of changes to Agenda items: None

Public Comments:

1. None

Consent Calendar:

1. Meeting minutes for the Board of Trustees Regular meeting on April 15, 2025, were emailed to the Board of Trustees on Friday, April 11, 2025, for review. With no requested discussion, a motion to accept February 18, 2025, Regular Meeting minutes as presented was put forth by Meredith Plummer and seconded by JoAnn Larsen. All in Favor of accepting the Minutes as presented with (4) Ayes, Kevin Cole, JoAnne Larson, Meredith Plummer, and Frank Romo.

General Manager Reports:

1. The February/March 2025 Financial Overview were presented: QuickBooks, US Bank Accounts, San Bernardino County Funds, Period 8/9 SAP Reports, Tax Apportionment update, and February and March 2025 Treasurer's Deposit.
2. Cemetery Staff Operations Report: Reviews completed for staff. Beginning to include Tony Cowdry in additional Managerial tasks. Alex Agustin taking on additional tasks such as inventory, etc. (5) Niche Interments, (1) In Ground interment. North Side irrigation was completed, and new oleanders have been replaced. June 14, 2025, the Board meeting will include a presentation to the Board by Antonio Gallo, of Cooperative Funeral Fund, Inc. which specializes in Cemetery investments. The Historical Society "Voice from the Past" Event will take place on April 25, 2025, on the cemetery grounds.

Action and Information Items:

1. Unfinished Business: None
2. New Business: Fiscal Year 2025.2026 Budget
Discussion: Initial Review of current FY 24.25 budget and expense YTD. We received SDRMA Workman's Comp estimated premium, which was an increase over last year's premium of \$4700.00. This included a regular annual increase but also due to additional part-time employee. We cannot justify the increase, and the decision was made to reduce our workforce, with the last day of June 30, 2025.

Items for Future Agenda:

1. FY 2025.2026 Continued discussion and final vote of acceptance to include any Fee and Policy adjustments.
2. June 17, 2025, Regular Board Meeting: Presentation by Antonio Gallo, Regional Manager of Cooperative Funeral Fund, Inc. to address possible investment of Endowment and Pre-Need Funds.
3. General Manager's Review

Cemetery Board and Employee Comments:

1. Frank Romo: Compliments to the Maintenance team
2. Kevin Cole: Pleased with the upcoming participation in the Historical Society event being held at the Cemetery. Another opportunity to show the Cemetery in a good light to the Community.

Announcements:

1. Trustee vacancy at the Twentynine Palms Public Cemetery District for the remaining 4-year term, expiring 01.31.2028 for Seat 2.

Adjournment:

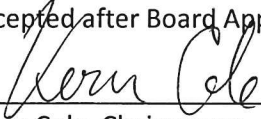
- a. Motion to Adjourn at 5:37 PM: Meredith Plummer
 1. Second: JoAnn Larsen
 2. All In Favor: (4) Ayes
- b. The next meeting of the Board of Trustees will take place on May 20, 2025, in the Community Room of the Cemetery at 4:30 PM.

Minutes submitted by:



Emily Helm, General Manager,
Twentynine Palms Public Cemetery District

Accepted after Board Approval by:



Kevin Cole, Chairperson
Twentynine Palms Cemetery District Board of Trustees