

TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

Regular Meeting Minutes Tuesday, May 20, 2025

Call To Order:

1. The Board of Trustees called the Regular meeting of the Twentynine Palms Public Cemetery District to order at 4:31 PM on Tuesday, May 20, 2025. The Board Members present at the roll call were Chairperson Kevin Cole, Vice-Chairperson JoAnn Larsen, Trustees Francisco Romo, and Meredith Plummer.
2. All present stood and recited the pledge of allegiance.
3. Notice of changes to Agenda items: Table vote, discussion only for FY 2025.2026 Budget vote.

Public Comments:

4. Swearing In of Newly appointed Board Member, Melinda Sedmak by Steven Reyes, Field Representative of 3rd District County Supervisor, Dawn Rowe.

Consent Calendar:

5. Meeting minutes for the Board of Trustees Regular meeting on April 15, 2025, were emailed to the Board of Trustees on Thursday, May 15, 2025, for review. A correction of the date from the Consent Calendar was made from "February 18, 2025" to April 15, 2025, after which a motion to accept April 15, 2025, Regular Meeting minutes as presented was put forth by Meredith Plummer and seconded by JoAnn Larsen. All in Favor of accepting the Minutes as presented with (4) Ayes, Kevin Cole, JoAnne Larson, Meredith Plummer, and Frank Romo.

General Manager Reports:

6. The April 2025 Financial Overview were presented: QuickBooks, US Bank Accounts, San Bernardino County Funds, Period 10 SAP Reports, Tax Apportionment update, and February and April 2025 Treasurer's Deposit.
7. Cemetery Staff Operations Report: New Simi Dahba sculptures installed along with new trees in "island" on north side of the building. Additional boulders are being ordered. Successful event with Historical Society on April 25, 2025.

Action and Information Items:

8. Unfinished Business:
 - a. Fiscal Year 2025.2026 Budget Approval: (Tabled approval for the June 17, 2025, Regular Board Meeting)
 - b. Discussion: Presented for discussion Budget vs. Actuals FY 24.25 P&L for year-to-date actuals vs. budget
9. New Business: none

Items for Future Agenda:

10. Continued discussion and final vote on FY 2025.2026 Budget
11. FY 2025.2026 discussion of Cemetery Fee and Policy adjustments.
12. June 17, 2025, Regular Board Meeting: Presentation by Antonio Gallo, Regional Manager of Cooperative Funeral Fund, Inc. to address possible investment of Endowment and Pre-Need Funds.
13. General Manager's Review

Cemetery Board and Employee Comments:

14. Frank Romo: Requested overview of event with the Historical Society
15. Meredith Plummer: Welcomed new Board Trustee, Melinda Sedmak and reported on the successful event with the Historical Society.
16. Melinda Sedmak: Thanked Board for the "Welcome" and is excited about being on the Board.
17. JoAnn Larsen: Will not be in town for the June 17, 2025, board meeting.

18. Kevin Cole: Stated that the event the cemetery cohosted with the Historical Society was a success and that it was good to be able to tie the history of our community together by utilizing the cemetery location. Many compliments from the attendees.

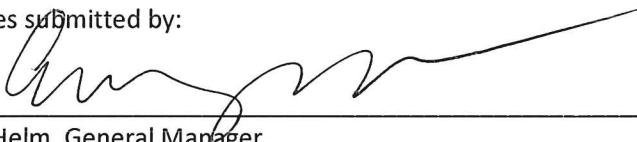
Announcements:

19. None

Adjournment:

20. Motion to Adjourn at 5:37 PM: Meredith Plummer
a. Second: Frank Romo
b. All In Favor: (5) Ayes
21. The next meeting of the Board of Trustees will take place on June 17, 2025, in the Community Room of the Cemetery at 4:30 PM.

Minutes submitted by:



Emily Helm, General Manager,
Twentynine Palms Public Cemetery District

Accepted after Board Approval by:



Kevin Cole, Chairperson
Twentynine Palms Cemetery District Board of Trustees