



TWENTYNINE PALMS PUBLIC CEMETERY DISTRICT

Regular Meeting Minutes

Tuesday, June 17, 2025

Call To Order:

1. The Board of Trustees called the Regular meeting of the Twentynine Palms Public Cemetery District to order at 4:31 PM on Tuesday, June 17, 2025. The Board Members present at the roll call were Chairperson Kevin Cole, Trustees Francisco Romo, Meredith Plummer, and Melinda Sedmak. Vice-Chairperson JoAnn Larsen was absent.
2. All present stood and recited the pledge of allegiance.

Public Comments:

3. Presentation by Antonio Gallo of Cooperative Funeral Funs, Inc. concerning outside investment of the District's Endowment Fund and Pre-Need Fund with a company that specifically deal with Cemeteries, Funeral Homes, and Mortuaries.

Consent Calendar:

4. Meeting minutes for the Board of Trustees Regular meeting on May 20, 2025, were emailed to the Board of Trustees on Friday, June 13, 2025, for review. After no discussion a motion to accept May 20, 2025, Regular Meeting minutes as presented was put forth by Meredith Plummer and seconded by Melinda Sedmak. All in Favor of accepting the Minutes as presented with (4) Ayes, Kevin Cole, Meredith Plummer, Melinda Sedmak, and Frank Romo. Vice-Chairperson JoAnne Larson was absent.

General Manager Reports:

5. The May 2025 Financial Overview were presented: QuickBooks, US Bank Accounts, San Bernardino County Funds, Period 11 SAP Reports, Tax Apportionment update, and May and partial June 2025 Treasurer's Deposit.
6. Cemetery Staff Operations Report: Interments for the month of May were all Niche interments. The cemetery has a total of 18 Niches remaining for sale. Grounds improvements for the irrigation on the South side of the cemetery as well as cleanup of the foliage piles behind the work yard have been included in the Budget for FY 2025.2026.

Action and Information Items:

7. Unfinished Business:

a. Fiscal Year 2025.2026 Budget Approval:

Discussion: None

Motion to accept the FY 2025.2026 Budget as presented: Frank Romo

Second: Meredith Plummer

All In Favor:

Kevin Cole: _X_ JoAnn Larsen: _absent_ Meredith Plummer: _X_ Frank Romo: _X_ Melinda Sedmak: _X_

8. New Business: none

Items for Future Agenda:

9. FY 2025.2026 discussion of Cemetery Fee and Policy adjustments.
10. Discussion and Approval of participating in the Cooperative Funeral Fund, Inc.
11. Chair and Vice-Chairperson Appointments for FY 2025.2026
12. General Manager's Review

Cemetery Board and Employee Comments:

13. Frank Romo: None
14. Meredith Plummer: Enjoyed the CFF presentation and is optimistic about participation.
15. Melinda Sedmak: Enjoyed CFF presentation which will have a huge significance moving forward for the District.
16. JoAnn Larsen: Absent
17. Kevin Cole: Proud of the District for being in a position of growth that enables the Board to discuss outside investing.

Announcements:

18. None

Adjournment:

19. Motion to Adjourn at 6:27 PM: Meredith Plummer
 - a. Second: Melinda Sedmak
 - b. All In Favor: (4) Ayes, Vice Chair JoAnn Larsen absent.
20. The next meeting of the Board of Trustees will take place on July 14, 2025, in the Community Room of the Cemetery at 4:30 PM.

Minutes submitted by:



Emily Helm, General Manager,
Twentynine Palms Public Cemetery District

Accepted after Board Approval by:



Kevin Cole, Chairperson
Twentynine Palms Cemetery District Board of Trustees